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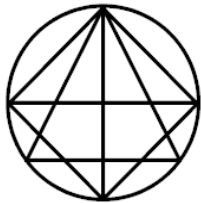
**MAIL ORDER INSTRUCTIONS  
& SHIPPING CHART**  
REV. 23.0 - 4/23/2023

### **Ordering Instructions:**

- Complete the form on the first page to place an order for our books and non-book merchandise.
- Page 3 contains a product price list for your reference. To view full-color photos of our products, please visit our web site.
- Find the information about the products you wish to order, and enter the information into the table on the page 1 of this form.
- If you would like to order more than 10 total items, please email us for a possible bulk discount.
- Pre-publication Orders: You can reserve your copy of a forthcoming book title at a discount price. Your contact information is important for shipping when the book is published. Get more information on pre-publication titles at our web site.
- Shipping information and rates are located in the notes and table below. Rates are based on the total number of items ordered, either multiple copies or different items. Choose your shipping option and enter your shipping & handling charges on page 1.
- New York State Customers only: Add an additional 8% sales tax to the total of your purchase amount AND your shipping charges.
- Enter your payment method. Personal checks, money orders, and credit cards are accepted. Make checks and money orders payable to *Square Circle Press LLC*.
- Mail your payment and the completed form to *Square Circle Press LLC, PO Box 913, Schenectady, NY 12301*.
- Processing Time: Orders are usually processed within the next two business days. If our in-house inventory is low, we must drop-ship the item directly to your destination from our warehouse, which requires an additional 2-3 days to process. Occasionally we may need to split an order into two shipments.
- Non-book merchandise: Please allow an additional three business days to process your order. Except for maps, your merchandise will be shipped directly to you from Zazzle, in a separate package.
- Shipping Times: Economy (5-10 business days); Priority (2-3 business days); International Priority Air (varies with destination outside the U.S.). Shipping times are approximate and are NOT guaranteed. Please allow extra time during the holiday season (Thanksgiving through New Year's Day).

<b>SHIPPING RATES</b>			
<b>Number of Items</b>	<b>Economy Shipping</b> 5-10 business days	<b>Priority Shipping</b> 2-3 business days	<b>International Priority Air</b> Time varies
1 - 2	\$3.25	\$6.75	\$25.00
3 - 4	\$3.75	\$7.50	\$27.50
5 - 6	\$4.75	\$8.50	\$32.50
7 - 8	\$5.25	\$10.00	\$40.00
9 - 10	\$5.75	\$12.00	\$50.00

***Thank you for your order !!!***



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**PRODUCT PRICE LIST**  
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*Please refer to our web site for size charts or any special sale prices.*

<b>PRODUCT TITLE</b>	<b>PRODUCT #</b>	<b>SIZES</b>	<b>COLORS</b>	<b>PRICE</b>
<b>CURRENT BOOK TITLES</b>				
My Dad is a Freemason – SALE PRICE!	SCP-0001			\$12.00
I Know You Won’t Forget (Hardcover)	SCP-0002			\$16.95
Otsego Lodge No. 138, F & AM: A Collection of Historical Miscellanea ...	SCP-0010			\$16.95
Middlefield and the Settling of the New York Frontier (Paperback)	SCP-0014			\$24.95
Middlefield and the Settling of the New York Frontier (Hardcover)	SCP-0015			\$35.95
Cornflower’s Ghost: An Historical Mystery	SCP-0016			\$19.95
Leatherstocking Rails: A History of Railroading Along the Upper Susquehanna	SCP-0018			\$29.95
A Bunny Named Cup Cake: The Complete Cup Cake Stories	SCP-0020			\$13.95
Bench Talk: A Novel	SCP-0027			\$19.95
Oneonta in Olden Time & Bits of Oneonta History	SCP-0028			\$22.95
The Oneonta Roundhouse (2 <sup>nd</sup> edition)	SCP-0030			\$19.95
Award-Winning Poems from the Smith’s Tavern Poet Laureate Contest – 2010	SCP-0031			\$9.95
Napoleon’s Gold: A Legend of the Saint Lawrence River	SCP-0032			\$21.95
Electric Lake: Oneonta’s Forgotten Gem	SCP-0033			\$16.95
Wobbling Home: A Spiritual Walk with Parkinson’s	SCP-0034			\$17.95
Otsego County in the Civil War: Firsthand Accounts of War Experiences	SCP-0035			\$16.95
Indian Summer: poems by Howard J. Kogan	SCP-0036			\$12.95
Award-Winning Poems from the Smith’s Tavern Poet Laureate Contest – 2011	SCP-0038			\$9.95
Laurina’s Kitchen: Generations of Heirloom Dishes from the Ecobelli Family	SCP-0040			\$31.95
For None Can Rank Above Thee: A History of Cal-Mum Red Raiders Football	SCP-0044			\$19.95
I Know You Won’t Forget (Paperback)	SCP-0045			\$9.95
The Oneonta Fair	SCP-0048			\$17.95
On the Trail of Henry Hudson and Our Dutch Heritage ...	SCP-0052			\$19.95
The Ghost of Billy Masterson & Other Thousand Islands Tales	SCP-0053			\$17.95
Celebrating the American Revolution: Municipal Symbols... – SALE PRICE!	SCP-0054			\$23.95
The Hop Farmer’s Year: The Seasons, Tools & Methods of Hop Growers ...	SCP-0055			\$21.95
A History of The Vale: Schenectady’s Historic Rural Cemetery	SCP-0057			\$29.95
in Science: Twenty Years at Langmuir University	SCP-0058			\$31.95
Along the Erie Canal with the Municipal Seals of the Cities, Towns ...	SCP-0059			\$26.95
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The Last Circle of Ulysses Grant	SCP-0062			\$21.95
Ariel’s Gift	SCP-0064			\$26.95
Before I Forget: poems by Howard J. Kogan	SCP-0065			\$17.95
<b>GIFT SHOP MERCHANDISE</b>				
A Romance Map of the Finger Lakes Region of Central New York	SCP-0012			\$29.95
A Romance Map of the Finger Lakes Region of Central New York (laminated)	SCP-0041			\$34.95
<b>Please visit our web site to view our latest and seasonal merchandise.</b>				

NOTE: This form frequently changes and prices for Forthcoming Titles can change. Please be sure to download the latest version of this form before you place your order.